# Class Evaluation Form

| Item | English |
| --- | --- |
| Form Title | Class Evaluation |
| Form Description | Thank you for attending our training. In efforts to improve on our training, we would love to hear your feedback. Please fill out this evaluation truthfully. |
| Question 1  (Choice) | Instructor |
| Question 1 Options | Randy Smith  Barbara Mills  Felicia Romano |
| Question 2  (Choice) | Would you like to provide additional feedback? |
| Question 2 Options | Yes please  No thanks |
| Question 3  (Text) | Class Title |
| Question 4  (Text) | Your Name |
| Question 5  (Text) | Strengths of the course |
| Question 6  (Text) | Suggestions or Recommendations |
| Question 7  (Text) | Additional Comments |
| Question 8  (Rating) | Overall class rating |
| Question 9  (Date) | Date of Class |
| Question 10  (Rank) | Which training times are most convenient for you. |
| Question 10 Options | Morning Session  Lunch & Learn Session  Afternoon Session |
| Question 11  (Likert) | Please rate the following: |
| Question 11 Options | Poor  Fair  Satisfactory  Good  Excellent |
| Question 11 Statement | The course objectives were fulfilled.  The presentation was well organized.  The instructor showed good command of the subject matter.  The instructor responded to the needs of the group. |
| Question 12  (File Upload) | Would you like to share any examples you created during class? |
| Question 13  (Net Promoter Score) | How likely are you to recommend this training to a colleague? |
| Question 1 Subtitle | Please select the instructor for your class. If you instructor’s name does not appear, please enter it in “Other”. |
| Question 10 Subtitle | Drag each item to list from most to least convenient. |
| Section 2 Title | Ratings |
| Section 1 Title | Class Information |
| Section 1 Description | Please refer to the registration email for the class information. |
| Section 3 Title | Additional Feedback |
| Customized thank you message | Thank you for attending the training and providing your feedback. If you have any follow-up questions, contact us at support@contoso.com. |

# Math Basics for Excel Calculations Quiz

Form Duplicate link:

<https://forms.office.com/Pages/ShareFormPage.aspx?id=kMGTSjGVK0SpCkt0sqzRbPvIHw9pcuFNsX2OD3ZiI9xUQkRMTjRTTDE0M1BOOEhVNlVCTUQ0MTlUSC4u&sharetoken=IvEJ5RYqg8phDc7sXjBQ>

| Item | English |
| --- | --- |
| Form Title | Math Basics for Excel Calculations |
| Form Description | Before we learn how to work with Formulas and Functions in Microsoft Excel, let’s review some math basics. |
| Question 1  (Choice) | What are Excel formulas? |
| Question 1 Options | Perform calculations on values in workbooks  Rules written with mathematical symbols  Concise way of expressing information symbolically |
| Question 2  (Choice) | What are Excel functions? |
| Question 2 Options | Pre-written formulas that serve as shortcuts  A relation from a set of inputs to a set of possible outputs  The reason some object or process occurred in a system |
| Question 3  (Ranking) | Arrange in the correct Order of Operations |
| Question 3 Options | Addition  Subtraction  Multiplication  Division  Parentheses  Exponentiations |
| Question 4  (Text) | Solve the following: |
| Question 4 Equation |  |
| Question 5  (Rating) | What is your prior experience with Excel? |
| Question 5 Labels | No experience  Year of experience |